



## IVANHOE LADIES GOLF CLUB

### ROLE OF PRESIDENT

- Maintain governance of the Club.
- Oversee the Club's social activities.
- Work with the Captain who is responsible for the Club's golf activities.
- Work with the Club Committee as Chairperson, together with the Vice-President, Secretary, Treasurer, Assistant Treasurer, Captain, Vice-Captain and up to six other members.
- Allocate the roles and responsibilities for the Committee.
- Ensure that the Club is run in accordance with the Consumer Affairs Victoria (CAV) Model Rules as well as the By-Laws.
- Chair the Annual General Meeting and all Committee meetings.
- Run the brief informal gatherings after golf each week.
- Communicate/organise the communication of decisions made by the Committee at their meetings.
- Ensure that the Life Members are communicated with regularly, are invited to special events and made welcome whenever they come to golf days.
- Ensure that letters, cards, flowers are sent to members and Life members if required, after consultation with the committee.